

**Report of 2nd iAward Assessment Committee Meeting
Bali, Indonesia
23 September 2011**

Introduction

- The 2nd iAward Assessment Committee Meeting was held in Bali, Indonesia on 23 September 2011.
- The Directorate General of Higher Education, Ministry of National Education, Indonesia kindly hosted the event. The Meeting was attended by policy makers, the iAward Preliminary Committee, Former Director and staff of SEAMEO RIHED. The list of participants is shown as Annex 1.

Opening Ceremony

- Director of Learning and Student Affairs, Director General of Higher Education, Ministry of National Education, Indonesia, Dr Illah Sailah, opened the Meeting and extended the warmest welcome to all delegates attending the 2nd iAward Assessment Committee Meeting. She emphasised that the Malaysia-Indonesia-Thailand Internationalisation Award or M-I-T iAward project was initiated to enhance the capacity of International Relations Office (IROs) and to promote student mobility under the M-I-T student mobility programme. Dr Illah Sailah wished the Meeting a fruitful success.
- The Meeting was chaired by Prof Dr Supachai Yavaprabhas, Former Director of SEAMEO RIHED. In his speech, Prof Dr Supachai expressed his sincere appreciation to Prof Dr Ir Djoko Santoso, Director General of Higher Education and Dr Illah Sailah, Director of Learning and Student Affairs, Directorate General of Higher Education, Ministry of National Education, Indonesia, for their kind hospitality extended to all the delegates. He stated that the radical changes in internationalisation of higher education through the promotion of international academic mobility have forced many countries around the world to develop national higher education strategies to attract more international students and staff and send more of their students abroad. Prof Dr Supachai underlined that the 2nd iAward Assessment Committee Meeting was geared towards the promotion of greater student mobility in Southeast Asia. He highlighted the importance of M-I-T iAward as a supporting tool to enhance work capacity of IROs towards the sustainability of the M-I-T Student Mobility Programme. He further stated that the Meeting was to discuss on the project implementation, assessment procedure and assessment timeline as well as to review and finalise the M-I-T iAward Self-Assessment Report (SAR) and M-I-T iAward Assessment Tool.

Committee and Function

- The Meeting discussed structures and functions of each Committee involving in the iAward project as follows:

iAward Preliminary Committee

- The iAward Preliminary Committee comprises 6 experts and representatives nominated by Ministries responsible for higher education of Malaysia, Indonesia and Thailand, and regional organisations.
- The Committee fine-tuned a Self-Assessment Report (SAR) and iAward Assessment Tool, and developed the project framework such as numbers of nominated HEIs, numbers of awardees, structural function of iAward National Committee and iAward Assessment Committee, methods of assessment, financial management, and project time line. The iAward Preliminary Committee's tasks were completed prior to the site-visit assessment stage.

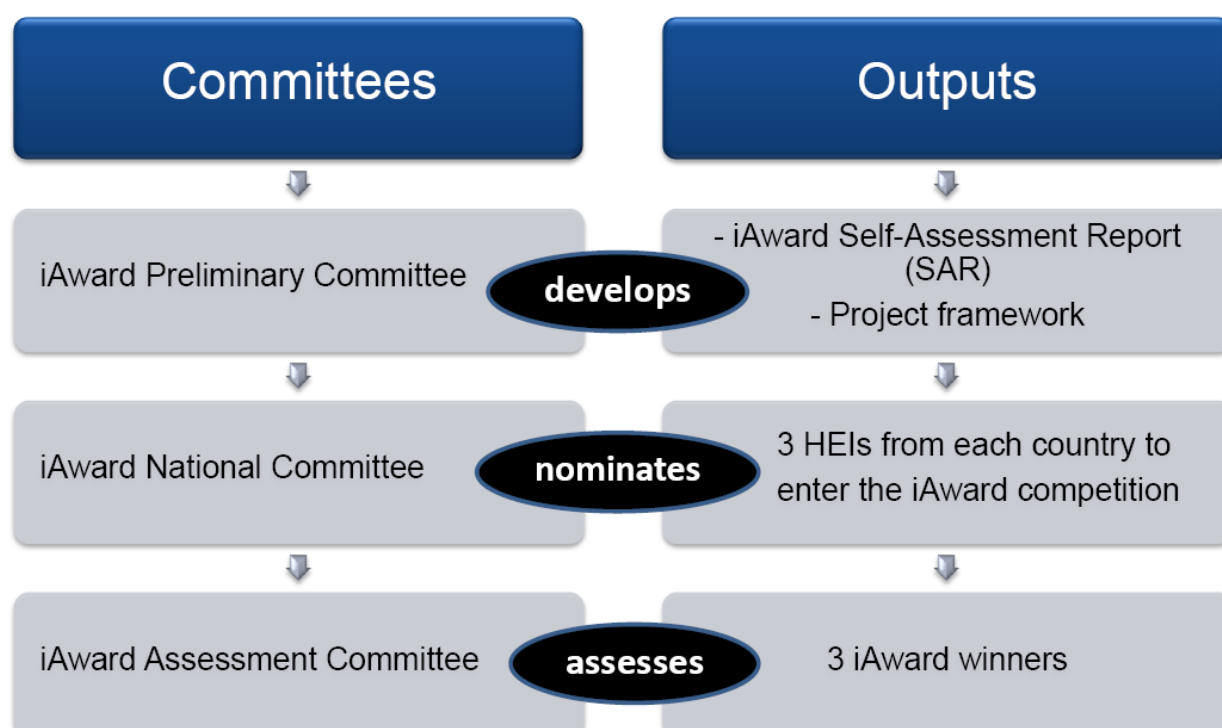
iAward National Committee

- Each Ministry sets up its own iAward National Committee to conduct an internal selection and nomination. Three HEIs from each country who meet the criteria in the Self-Assessment Report (SAR) will be nominated for the iAward external assessment.

iAward Assessment Committee

- Three Ministries nominate a pool of 15 assessors (5 assessors per Ministry) who are experts in the field of higher education from HEIs, governmental organisations and/or regional organisations. From the pool of experts, each iAward Assessment Committee will be comprised of 5 assessors altogether. Three (3) assessors will be from the 3 countries, one each from Malaysia, Indonesia and Thailand. The other two (2) assessors will be selected from regional organisations. The iAward Assessment Committees' primary tasks are to conduct site visits in the selected HEIs, compile reports, and determine the winner from each country.

Figure 1: Structure and Function of iAward Committees



Discussion on the Assessment Procedure

- The iAward Preliminary Committee held discussions on a range of topics, including:
 - Number of nominated higher education institutions (HEIs)
 - Number of awarded HEIs
 - Grouping of assessors for the site-visit assessment
 - Methods of the assessments
 - Financial matter for the assessment process
 - Timeline
- It was agreed that those who are eligible to join the M-I-T iAward Project are the IROs or the bodies that facilitate the flow of student mobility under the M-I-T student mobility programme. Selected IROs will be awarded in the name of their HEIs. The iAward Preliminary Committee agreed that HEIs under the M-I-T student mobility programme from Malaysia, Indonesia and Thailand shall be focused at the initial stage; however, the scope will be expanded following the expansion of countries and HEIs who will join in the M-I-T Programme in the future.
- It was also agreed that the assessment process will be performed in 2 parallel methods - SAR screening (by respective ministries) and site-visit assessment (by iAward Assessment Committee).

- The iAward Assessment Committees will conduct site-visit assessments at the nominated HEIs in 3 countries. The tentative time line for the site-visit assessments are scheduled in April for Malaysia, May for Indonesia, and July for Thailand. In order to facilitate the M-I-T iAward assessment process, Ministries of Education in the respective countries who send out their assessors commit funding to support international travel and per-diem for their nominated assessors, including those from regional organisations. A host country must financially support local transportation, meals, and accommodation, as well as documentation and communication. SEAMEO Secretariat will be sponsoring its own representative who joins the iAward Assessment Committee.
- The award criteria will be evaluated based on the focus of international student mobility and the basis of good practices. The iAward Assessment Committee will discuss the assessment results of each nominated HEI, provide comments on the assessment report after each site visit and decide the winner from each country.
- SEAMEO RIHED will circulate the result from the iAward Assessment Committees to other stakeholders. Each year, 3 iAwards will be given, 1 iAward per country.
- The awardees will be presenting their good practices in internationalisation in the area of student mobility at the awarding ceremony which will be held at SEAMEO Council Conference in January 2013.
- Implementation Procedure and Timeline of the M-I-T iAward from 2011-2013 is shown as Annex 2.

Fine Tune the iAward Assessment Tool

- The iAward Preliminary Committee fine-tuned a Self-Assessment Report (SAR) and iAward Assessment Tool.

Summary

- The Meeting recognised that the M-I-T iAward is initiated as a supporting tool not only to enhance the sustainability of the M-I-T Student Mobility Programme, but also to increase HEIs' reputation on international student mobility. Additionally, by giving one award per country based on good practices, the M-I-T iAward creates collaborative atmosphere and promotes experience sharing among IROs among the 3 countries. Awarded HEIs will also be presenting a short footage on good practices and innovation of internationalisation policy to Ministers of Education during the awarding ceremony. This will lift up the importance of M-I-T Student Mobility Programme in securing the commitment and firm support from participating Ministries.

- The Meeting expressed their deep and wholehearted appreciation to the Director General of Higher Education, Ministry of National Education, Indonesia for its warm hospitality towards all the participants and the excellent facilities and arrangements made available for the Meeting.

Annex 1

PARTICIPANT LIST
2nd iAward Assessment Committee Meeting
23 September 2011
Bali, Indonesia

(Held back to back to the 2nd M-I-T Student Mobility Programme Review Meeting)

COMMITTEE MEMBERS

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Annex 2
Implementation Procedure and Timeline for the M-I-T iAward 2011-2013

